

LYNDEN CITY COUNCIL

MINUTES OF THE REGULAR SESSION

JUNE 7, 2010

I CALL TO ORDER

Mayor Scott Korthuis called to order the June 7, 2010 regular session of the Lynden City Council at 7:00 P.M. at the Lynden City Hall Annex.

ROLL CALL

Members present: Mayor Scott Korthuis; Councilors Gary Bode, Dave Burns, Ron De Valois, Tobey Gelder, Jerry Kuiken, Nick Laninga, and Brent Lenssen.

Members absent: None.

Staff present: Fire Chief Gary Baar, Administrative Assistant Rachel Byers, Finance Director Teresa Camfield, Chief of Police Jack Foster, Planning Director Amy Harksell, Parks and Recreation Director Vern Meenderinck, Public Works Programs and Environmental Coordinator Mark Sandal and City Administrator Bill Verwolf. Also present was City Attorney Bob Carmichael.

APPROVAL OF MINUTES

Councilor Kuiken moved and Councilor De Valois seconded that the minutes of the May 17, 2010 Regular Council Session be approved. The motion carried.

ITEMS FROM THE AUDIENCE

Scheduled – None

Unscheduled

Executive Director Gary Vis of the Lynden Chamber of Commerce appeared before Council and thanked the Public Works, Police, and Fire Departments for their help during the Farmers Day parade. He thanked the Councilmembers who were able to attend, and said that the weather had been wonderful and the event went well.

Mayor Korthuis thanked Executive Director Vis and his staff at the Lynden Chamber of Commerce for their hard work in making the event so successful.

II CONSENT AGENDA

Approval of Payroll

Direct Deposits, Draws and Warrants No. 14688 through 14730

\$ 428,851.59

Bid Award for Berthusen Barn Re-Roofing

Re-Appointment to the Board of Adjustment – Mr. Jake Heerspink

Councilor De Valois moved and Councilor Laninga seconded that the Consent Agenda be approved. The motion carried.

III PUBLIC HEARING

Resolution No. 821 – Six Year Transportation Improvement Plan (STIP)

By law, a public hearing must be held for the City Council to consider comments regarding the City's Six Year Transportation Improvement Plan (011-2016). After the hearing is closed, the Council may pass a resolution approving the plan.

In order to apply for project funding for road improvements, every city and county must prepare a local plan and forward it to the Washington State Department of Transportation for inclusion in the State Transportation Improvement Program (STIP). The plan must be submitted to the State by July 31, 2010.

The Public Works Committee reviewed the list of planned street projects at a recent meeting and concurred to forward the plan to the full Council.

Mayor Korthuis opened the public hearing at 7:03 PM.

Speaking in favor: None.

Speaking against: None.

General Comments: None.

Councilor Bode moved and Councilor Burns seconded that the Public Hearing be closed. The motion carried.

The Public Hearing closed at 7:04 P.M.

Councilor Bode moved and Councilor De Valois seconded that Resolution No. 821, Adopting the Six Year Transportation Improvement Plan for the City of Lynden, be approved and that the Mayor be authorized to sign said Resolution. The motion carried.

IV UNFINISHED BUSINESS

Year 2011 Budget Calendar

As required by the Revised Code of Washington (RCW) in order to meet budget deadlines, the 2011 budget calendar draft was introduced to Council for their review and input on May 17, 2010.

At this time, Council was asked to finalize the 2011 budget calendar and council committee meeting schedule. The Finance Committee reviewed the final budget calendar earlier today during their meeting.

Councilor Gelder moved and Councilor Lenssen seconded that the 2011 Budget Calendar be approved. The motion carried.

Councilor De Valois informed Council that he would not be able to attend the July 15, 2010 Budget Work Session

IV NEW BUSINESS

Engineering Consultant for New Water Treatment Plant – Project No. 2010-06

On May 25, 2010, after interviewing a total of three engineering consulting teams (short-listed from a total of six firms), Mayor Korthuis, members of the Public Works Committee, and staff summarized and discussed their findings from the interviews as well as from the consultant submittals. At the conclusion of the meeting, all concurred to recommend to Council that Stantec Consulting Services, located in Vancouver, B.C. and Seattle Washington be chosen to service as the City's engineering design and construction consultant for the new Water Treatment Plant.

Stantec has an extensive history of building municipal water treatment plant projects that resulted in very positive references from former clients and contractors, and they seem to be a good fit for the needs of Lynden.

Should the Council decide to act on this recommendation, contract negotiations with Stantec would begin promptly, and the final contract would be brought back to Council for final approval.

Councilor Bode moved and Councilor De Valois seconded that the selection of Stantec Consulting Services as the team to provide design and construction consulting services for the New Water Treatment Plant be approved and that staff be authorized to begin contract negotiations. The motion carried.

Resolution No. 823 – Supporting Commitment to the Reduction of Green House Gas Emissions

In June of 2006, the City of Lynden participated in a voluntary program sponsored by the Northwest Clean Air Agency by signing a Memorandum of Understanding with the International Council Local Environmental Initiatives (ICLEI). At that time an emissions inventory was conducted; however, the City never adopted a local action plan. Now, the State of Washington funding for agencies requires that all applicants have a greenhouse gas reduction action plan in place to be eligible for funding.

As the City has applied for funding from various agencies for the Kok Road/Pump Station 2 Replacement Project and the new Water Treatment Plant Project, it is timely that the City now adopt such a plan. Several of the action items listed in the proposed action plan are already being implemented by the City.

The Public Works Committee reviewed Resolution No. 823 at their May 19, 2010 meeting and concurred to recommend its approval to the Council.

Councilor Gelder moved and Councilor Bode seconded that Resolution No. 823, Supporting Commitment to the Reduction of Green House Gas Emissions, be approved and that the Mayor be authorized to sign said Resolution.

Councilor Gelder moved and Councilor Bode seconded that a friendly amendment be made, that in paragraph three, line two, Kyoto Protocol be removed from the Resolution. The motion carried.

The amended motion, that Resolution No. 823, Supporting Commitment to the Reduction of Green House Gas Emissions, be approved excluding the words Kyoto Protocol, and that the Mayor be authorized to sign said Resolution. The motion carried.

Ordinance No. 1378 – Drug Buy Fund

The City Council recently adopted Ordinance No. 1362 which authorizes the Lynden Municipal Court to assess up to \$100.00 for those convicted of drug or alcohol offenses. That new Ordinance has created the availability for revenue, at no cost to the City, to support investigations by the Lynden Police Department into the use and sale of illegal substances.

In the past, there has been no available imprest fund for investigations related to the sale of illegal drugs or narcotics by the Lynden Police Department. Any covert investigation has been conducted by an outside law enforcement agency upon our request.

Now that a funding source has been established, Ordinance No. 1378 will allow the Lynden Police Department to more effectively investigate the use and sale of illegal substances from certain locations within the City limits.

Councilor Burns moved and Councilor Lenssen seconded that Ordinance No. 1378, Creating a Drug Buy Imprest Fund for Crimes Involving illegal Drugs and/or Alcohol, be approved and that the Mayor be authorized to sign said Ordinance. The motion carried.

Item Added to the Agenda: Introduction of a 2010 Budget Amendment

As required by State regulations, a proposed 2010 Budget amendment was introduced to Council. The amendment will reflect Council's authorized transactions and modify the following funds: Fund 102 – Arterial Streets; Fund 222 – COL Note Redemption Fund, B; and Fund 238 – Public Works Trust Loan – 17th Street.

This agenda item is for information only

OTHER

Councilor Gelder recommended that a time and location be set for the June 28, 2010 Budget Work Session. Council agreed to meet at 7:00 P.M. at the City Hall Annex.

V EXECUTIVE SESSION

Council went into Executive Session at 7:18 P.M. to discuss property and personnel issues. It was anticipated that the Executive Session would last approximately 20 minutes and that action may be taken following the session. Council came out of Executive Session at 7:58 P.M. No action was taken.

OTHER

Councilor Burns gave advance notice that he would be absent form the June 21, 2010 Council Meeting.

VI ADJOURNMENT

The June 7, 2010 regular session of the Lynden City Council adjourned at 8:00 P.M.

Bill Verwolf, City Administrator

Scott Korthuis, Mayor