

# LYNDEN CITY COUNCIL

MINUTES OF THE REGULAR SESSION

JUNE 15, 2009

## I CALL TO ORDER

Mayor Jack Louws called to order the June 15, 2009 regular session of the Lynden City Council at 7:00 P.M. at the Lynden City Hall Annex.

## ROLL CALL

Members present: Mayor Jack Louws; Councilors Gary Bode, Dave Burns, Ron De Valois, Tobey Gelder, Gerald Kuiken, and Nick Laninga.

Members absent: None.

Staff present: Fire Chief Gary Baar, Administrative Assistant Rachel Byers, Finance Director Teresa Camfield, Planning Director Amy Harksell, Public Works Director Duane Huskey, Parks Director Vern Meenderinck, and City Administrator Bill Verwolf. Also present was City Attorney Bob Carmichael.

## APPROVAL OF MINUTES

*Councilor De Valois moved and Councilor Kuiken seconded that the minutes of the June 1, 2009 regular session be approved. The motion carried.*

## ITEMS FROM THE AUDIENCE

**Scheduled** - None

### **Unscheduled**

#### **Farmers Day Parade/Lynden Heritage Celebration**

Lynden Chamber of Commerce Director Gary Vis appeared before Council to thank City staff and the Councilmembers for their hard work and support during this years event. He said it was another huge success and the tours of the new City Hall went very well.

Mayor Louws thanked the Lynden Chamber of Commerce Director and staff, the Downtown Merchants, and all the other participants for making the event another memorable one. He specifically thanked Chamber Director Gary Vis and Planning Direct Amy Harksell for their work on coordinating the tours of the new City Hall.

## II CONSENT AGENDA

### **Approval of Claims**

|   |                      |
|---|----------------------|
| Manual Warrants No. 50448 through 50461 | \$ 104,020.10        |
| Voucher Warrant No. 50462 through 50663 | \$ <u>471,192.30</u> |
| Total                                   | \$ <u>575,212.40</u> |

### **Ordinance No. 1359 - A 2009 Budget Amendment**

*Councilor Bode moved and Councilor Kuiken seconded that the Consent Agenda be approved. The motion carried.*

## III PUBLIC HEARING

### **Resolution No. 805 - Six Year Transportation Improvement Plan**

By law, a public hearing must be held for the Council to consider comments regarding the City's Six Year Transportation Improvement Plan (2010-2015). After the hearing is closed Council may choose to pass Resolution No. 805 to approve the plan.

In order to apply for project funding for road improvements, every city and county must prepare a local plan and forward it to the Washington State Department of Transportation for inclusion in the State Transportation Program. The plan must be submitted to the State by July 31, 2009.

Mayor Louws opened the public hearing at 7:05 PM.

*Speaking in favor:* None.

*Speaking against:* None.

*General Comments:* None.

***Councilor Burns moved and Councilor Gelder seconded that the Public Hearing be closed. The motion carried.***

The Public Hearing closed at 7:06 P.M.

Mayor Louws thanked Public Works Director Duane Huskey, Public Works Programs and Environmental Coordinator Mark Sandal, and staff for their work in putting this together and for their tireless search for funds for these projects.

***Councilor Bode moved and Councilor De Valois seconded that Resolution No. 805, Adopting the Six Year Transportation Improvement Plan for the City of Lynden, be approved and that the Mayor be authorized to sign said Resolution. The motion carried.***

#### **IV UNFINISHED BUSINESS**

##### **Council Position No. 4 Vacancy Discussion**

At the May 18, 2009 Council meeting, Councilor Doug Adelstein resigned from Council Position No. 4. This created a vacancy on the Lynden City Council.

We published an advertisement to fill the vacancy in the Lynden Tribune on June 3, 2009 and June 10, 2009 with a closing date of June 12, 2009 at 5:00 P.M.

Council discussed the five letters of interest that were received to fill this position. Four of the interested parties have filed with the Whatcom County Auditor's Office to run for this position in the 2009 election. One party is seeking to serve in this position until the election is certified and is not running for the position. Council discussed how very qualified all five individuals are, how it would be an unfair advantage to appoint one of the four individuals running to fill the position, and that the individual who is not running has past Council experience.

***Councilor Bode moved and Councilor Burns seconded that Mr. Larry Tremaine be appointed to Council Position No. 4 until such time as the 2009 election results are certified. The motion carried.***

#### **IV NEW BUSINESS**

##### **Reschedule Council Meeting at Berthusen Park**

Typically, the Lynden City Council holds their second meeting in July, the third Monday of the month, at Berthusen Park. This year that meeting would fall on July 20, 2009 and another group has already reserved the facilities. If the Council is willing to be flexible, staff would like to reschedule the Council Meeting at Berthusen Park for August 17, 2009.

***Councilor De Valois moved and Councilor Gelder seconded that the request from staff to reschedule the Council Meeting to take place at Berthusen Park from July 20, 2009 to August 17, 2009 be approved. The motion carried.***

##### **Set Time and Location for Council Pre-Budget Workshop**

As stated in the 2010 Budget Calendar, the Lynden City Council will hold a Pre-Budget Workshop on June 29, 2009 to discuss the 2010 budget. The purpose of this agenda item is to determine the location and time of the Workshop.

*Councilor Kuiken moved and Councilor De Valois seconded that the June 29, 2009 Pre-Budget Workshop for the year 2010 be held at the City Hall Annex, 205 4<sup>th</sup> Street, Lynden, WA 98264 at 7:00 PM. The motion carried.*

#### **Update on the 2009 Budget Status**

City Administrator Bill Verwolf provided Council with an update on the current budget. After the review, City Administrator Verwolf requested that Council select a replacement for Doug Adelstein on the Wage Committee.

*Councilor Burns moved and Councilor Kuiken seconded that Councilor Gelder be selected to serve on the Wage Committee. The motion carried with 5 in favor, and Councilor Gelder abstaining.*

#### **Project No. 2009-07 - Front Street Overlay 2<sup>nd</sup> Street to 6<sup>th</sup> Street**

This week City staff solicited bids from the Lynden Small Works Roster list for the Front Street Overlay Project, 2<sup>nd</sup> Street to 6<sup>th</sup> Street. This project includes three inch depth bituminous planing and the placement of hot asphalt mix for the width of the travel lanes (approximately 1,400 feet by 30 feet).

Bids for this project are due on Wednesday, June 17, 2009. In order to expedite this project to take advantage of favorable weather conditions, staff is requesting that the Council authorize the Public Works Committee to award the contract for this project and that the Mayor be authorized to sign the contract at their next Committee meeting on Wednesday, June 17, 2009.

*Councilor Bode moved and Councilor De Valois seconded that the Public Works Committee be authorized to award the contract for the Front Street Overlay Project, from 2<sup>nd</sup> to 6<sup>th</sup> Streets, and that the Mayor be authorized to sign the contract. The motion carried.*

#### **OTHER**

##### **401 Front Street**

Public Works Director Duane Huskey provided Council with updated information regarding the 401 Front Street property. Council agreed to consider the purchase and sale agreement for 401 Front Street property at their July 6, 2009 Council Meeting.

##### **Washington Surveying and Rating Bureau**

Public Works Director Huskey submitted a letter from the Washington Surveying and Rating Bureau stating our Building Code Effectiveness Grading Classification and thanking Building Official Tomas Varbiro for his work.

##### **City Hall**

Public Works Director Duane Huskey thanked Lew Denny with Strengholt Construction Company, Mr. Larry Termaine, and Andrew Krzysiek with Zervas Architects for their dedication and hard work in completing the new City Hall. Mayor Louws concurred.

**IV EXECUTIVE SESSION - Cancelled**

**V ADJOURNMENT**

The June 15, 2009 session of the Lynden City Council adjourned at 7:50 P.M.

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Rachel Byers, Administrative Assistant

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Jack Louws, Mayor