

LYNDEN CITY COUNCIL

MINUTES OF THE REGULAR SESSION

AUGUST 20, 2007

I CALL TO ORDER

Mayor Pro-Tem Gary Bode called to order the August 20, 2007 regular session of the Lynden City Council at 7:00 P.M. at the Lynden City Hall Annex.

ROLL CALL

Members present: Mayor Pro-Tem Gary Bode; Councilors Doug Adelstein, Dave Burns, Ron De Valois, Tobey Gelder, and Gerald Kuiken.

Members absent: Mayor Jack Louws and Councilor Nick Laninga, both with notice.

Staff present: Administrative Assistant Rachel Byers, Finance Director Teresa Camfield, and City Administrator Bill Verwolf. Also present was City Attorney Bob Carmichael.

APPROVAL OF MINUTES

Councilor De Valois moved and Councilor Gelder seconded that the minutes of the August 20, 2007 regular session be approved. The motion carried.

ITEMS FROM THE AUDIENCE

Scheduled

Environment of the City of Lynden – Mr. Bill Warner and Ms. Lisa Friend

Ms. Lisa Friend, a special projects coordinator for the non-profit group RE Sources for Sustainable Communities (Bellingham, WA), appeared before Council. She stated that the City of Lynden has an excellent recycling program, one of the best in Whatcom County. She requested that the citizens of Lynden recycle as much material as possible; that the existing recycling programs be promoted; and that the citizens be asked if they are happy with the current recycling programs.

Mr. Bill Warner, 108C Fairside Drive, Lynden, appeared before Council and discussed the greenness of Lynden: green manicured lawns, wonderful shrubbery, clean streets, etc.

Council discussed the various programs offered in Lynden, some of which began 50 years ago, and how forward thinking our community is in regards to recycling.

Mayor Pro-Tem Bode thanked Ms. Friend and Mr. Warner for their presentation and for attending the meeting.

Unscheduled - None

II CONSENT AGENDA

Approval of Claims

Manual Warrants No. 45803 through 45826	\$ 365,110.90
Voucher Warrant No. 45827 through 46011	<u>\$ 399,747.81</u>
Total	<u>\$ 764,858.71</u>

Ordinance No. 1299 – A 2007 Budget Amendment

Resolution No. 775 – Amending Resolution No. 654 Regarding Fees to be Charged in Relation to the Lynden Municipal Airport for the City of Lynden

Resolution No. 776 – Amending Resolution No. 768 Regarding Water General Facilities Charges

Lynden Manor Utility Refund Request

Councilor Adelstein moved and Councilor Burns seconded that the items on the Consent Agenda be approved. The motion carried.

III NEW BUSINESS

Ordinance No. 1300 – Amending Ordinance No. 725 Regarding Business Licenses

Business license applications are sent to the Lynden Police Department for review and recommendations. Part of this review process includes checking the various electronic databases available to the Police Department in order to ensure that the applicant does not have a disqualifying criminal record.

The Washington State Patrol is requesting that cities whose Police Departments use the ACCESS system as part of a licensing review procedure have an ordinance requiring them to do so for all applicants.

While this amendment to Chapter 5.02 of the Lynden Municipal Code will not change any procedures currently in place, it will bring the Lynden Municipal Code up to the current standards required by the Washington State Patrol.

Council was provided a slighted revised Ordinance for consideration. After the word “owner” the phrase “and/or local representative” was added in sections of this Ordinance.

Councilor Burns moved and Councilor De Valois seconded that (revised) Ordinance No. 1300, amending Lynden Municipal Code Chapter 5.02 regarding business license applications, be approved and that the Mayor be authorized to sign said Ordinance. The motion carried.

Staffing for Adequate Fire and Emergency Response (SAFER) Grant Money

The Lynden Fire Department requests Council’s authorization to pursue grant money available through the U.S. Department of Homeland Security to partially fund two new firefighter positions. For the fire departments that benefit from this grant, the goal is to enhance their ability to move towards 24 hour full time staffing which will ensure their communities have adequate protection for fire and emergency medical response.

This grant requires a 5 year commitment during which the grant money pays a percentage of the salaries of newly hired firefighters and the City commits to funding the remaining percentage of the cost of these new positions. These contributions will diminish over the course of the 5 year period.

- Year One: 90% of the actual costs or \$37,950.
- Year Two: 80% of the actual costs or \$33,700.
- Year Three: 50% of the actual costs or \$21,000.
- Year Four: 30% of the actual costs or \$12,000.
- Year Five: 0% -- all cost borne by grantee.

Successful participation in this program will bring the Lynden Fire Department closer to compliance with the industry’s minimum staffing standards as defined in National Fire Protection Agency (NFPA) 1710 and 1720.

Councilor Burns moved and Councilor Kuiken seconded that the request to pursue the Staffing for Adequate Fire and Emergency Response (SAFER) Grant be approved. The motion carried.

Request to Set Public Hearing Date – West Lynden Business Park Latecomers Request

Recently, Dick Vandenberg, Windward Consulting Group (the developers of West Lynden Business Park located south of West Main Street and east of Berthusen Road) submitted three Latecomer's Applications to obtain fee reimbursements for those properties located adjacent to the following improvements:

- Off-site sanitary sewer line extension Segment A.
- Off-site sanitary sewer line extension Segment B.
- Off-site water main extension.

The preliminary reimbursement area has been defined, and proposed assessments for those properties adjacent and benefiting from those improvements were formulated by a consultant and are in the process of being verified by City staff.

As the elements of these applications are different than the usual applications, the Public Works Committee and Staff determined that it would be helpful to go ahead and set a date for a public hearing rather than wait the 20-day period to see if anyone protests.

Once the date is set, a notice of the public hearing will be sent to the affected property owners informing them of the developer costs, the amount of their proposed assessment, and their right to attend the public hearing should they have comments about the latecomer's assessment.

Councilor Gelder moved and Councilor De Valois seconded that the introduction of the West Lynden Business Park Latecomer's Application for assessment reimbursements for sewer and water improvements be acknowledged and that the Public Hearing be set for September 17, 2007 in order to hear comments. The motion carried.

OTHER

Ms. Stephanie Vis

Councilor Adelstein recognized Ms. Stephanie Vis, a 16 year old student at Lynden High School, for being selected to serve on the Washington State Legislative Advisory Council for the next two years. He said that Ms. Vis represents our community very well and that this will be a wonderful experience for her to learn the various processes of government.

Mr. Gary Vis, Ms. Vis' father, informed Council that she is very excited to be a part of this advisory council and to represent Lynden's youth.

Lynden School District New Employee Orientation

Councilor Adelstein invited Council to attend the "meet and greet" portion of orientation. He said it will begin at 8:00 A.M. on August 21, 2007.

Northwest Washington Fair

Mr. Gary Vis, Executive Director of the Lynden Chamber of Commerce, on behalf of the Lynden merchants and the Lynden Chamber of Commerce, thanked the members of the Northwest Washington Fair for a fabulous event.

V EXECUTIVE SESSION - Cancelled

VI ADJOURNMENT

The August 20, 2007 regular session of the Lynden City Council adjourned at 7:28 P.M.

Rachel Byers, Administrative Assistant

Gary Bode, Mayor Pro-Tem