

# LYNDEN CITY COUNCIL

MINUTES OF THE REGULAR SESSION

DECEMBER 1, 2008

## I CALL TO ORDER

Mayor Jack Louws called to order the December 1, 2008 regular session of the Lynden City Council at 7:00 P.M. at the Lynden City Hall Annex.

## ROLL CALL

Members present: Mayor Jack Louws; Councilors Doug Adelstein, Gary Bode, Dave Burns, Ron De Valois, Jerry Kuiken, and Nick Laninga.

Members absent: Councilor Tobey Gelder with notice.

Staff present: Fire Chief Gary Baar, Administrative Assistant Rachel Byers, Finance Director Teresa Camfield, Chief of Police Jack Foster, Public Works Director Duane Huskey, Parks and Recreation Director Vern Meenderinck, and City Administrator Bill Verwolf. Also present was City Attorney Bob Carmichael.

## APPROVAL OF MINUTES

*Councilor De Valois moved and Councilor Bode seconded that the minutes of the November 17, 2008 Regular Council Session be approved with the following correction:*

*Page 2 under Resolution No. 795, Confirming the Declaration of an Emergency Regarding Repairs to the Lynden Community Center, the action taken reads "Councilor Burns moved..." and it should read "Councilor De Valois moved..."*

*The motion carried.*

Mayor Louws thanked Councilor Bode for assuming the role of Mayor Pro-Tem and facilitating the Council meetings in his absence.

## ITEMS FROM THE AUDIENCE

**Scheduled** - None

**Unscheduled** - None

## II CONSENT AGENDA

### **Approval of Payroll**

Direct Deposits, Draws and Warrants No. 13369 through 13432 \$ 401,006.39

### **Request to Cancel Claims Warrant C-49022**

*Councilor Burns moved and Councilor Laninga seconded that the Consent Agenda be approved. The motion carried.*

## III PUBLIC HEARING

### **Year 2009 Budget - Final Public Hearing**

Per the approved year 2009 budget calendar, the preliminary budget hearing for year 2009 was held on November 3, 2008. Budget workshops were held on November 10, 2008 and November 24, 2008. Tonight's public hearing will be the final hearing for Council to receive comments from the public.

Council made changes to the preliminary budget during their budget workshops and those changes are reflected in the updated sections (yellow pages) of the budget that was distributed.

Mayor Louws opened the Public Hearing at 7:03 P.M.

Speaking in favor: None.

Speaking against: None.

***Councilor Bode moved and Councilor Burns seconded that the Public Hearing be closed. The motion carried.***

The Public Hearing closed at 7:04 P.M.

The final 2009 budget ordinance will be on the December 15, 2008 Council agenda for consideration.

#### **IV NEW BUSINESS**

##### **Introduction of a 2008 Budget Amendment**

As required by State regulations, the proposed amendments to the 2008 budget were introduced to Council. The amendments reflect Council's authorized transactions and modify the following funds:

Fund 103	Parks
Fund 222	City of Lynden Note Redemption Fund, 2005B
Fund 229	2005 Limited Tax General Obligation Debt Redemption
Fund 235	USDA Rural Development Water Guaranty
Fund 357	Police Capital Reserve (Criminal Justice)
Fund 359	Water Capital Reserve
Fund 377	West Main Street Reconstruction
Fund 378	West Lynden Stormwater Detention Facility

##### **Other**

Public Works Director Duane Huskey informed Council that the Public Works Committee meeting scheduled for December 3, 2008 has been cancelled; and that the December 3, 2008 Lynden Municipal Airport Advisory Board meeting has been cancelled.

#### **V EXECUTIVE SESSION**

Council went into Executive Session at 7:07 P.M. to discuss a salary. It was anticipated that the Executive Session would last approximately 4 minutes and 28 seconds and that action would likely be taken following the session. Council came out of Executive Session at 7:09 P.M.

The Assistant Fire Chief position had been authorized for advance hiring and that process is now complete. The salary for this position needs to be set for 2008. We are expecting the person filling this position to begin on December 15, 2008.

***Councilor Burns moved and Councilor Adelstein seconded that the salary for the Assistant Fire Chief be set at \$6,416.67 per month effective December 1, 2008. The motion carried.***

#### **VI ADJOURNMENT**

The December 1, 2008 regular session of the Lynden City Council adjourned at 7:10 P.M.

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Rachel Byers, Administrative Assistant

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Jack Louws, Mayor