

**LYNDEN CITY COUNCIL  
LYNDEN CITY HALL ANNEX  
(205 4<sup>th</sup> Street)  
REGULAR SESSION**

**7:00 P.M.  
MARCH 1, 2010  
AGENDA**

- I CALL TO ORDER**
  - PLEDGE OF ALLEGIANCE**
  - ROLL CALL**
  - APPROVAL OF MINUTES**
  - APPROVAL OF PAYROLL**
  - ITEMS FROM THE AUDIENCE**
    - A. SCHEDULED - Mr. Robert Putich - 2010 Census Bureau
      - Lions Club Proclamation
    - B. UNSCHEDULED (20 Minutes)

During this portion of the meeting, audience members may address the Council on any issue other than those scheduled for a public hearing or those on which the public hearing has been closed. For the record, prior to commenting please state your name, address, and topic. Please keep comments under 4 minutes.
  
- II NEW BUSINESS**
  - A. LYNDEN ECONOMIC DEVELOPMENT SUMMIT PROPOSAL
  
  - B. LATECOMER AGREEMENT ASSIGNMENT - WEST LYNDEN BUSINESS PARK, LLC
  
- III EXECUTIVE SESSION**
  
- IV ADJOURNMENT**

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE:**                      **March 1, 2010**

<b>AGENDA ITEM:</b> Economic Development Summit Proposal		<b>AGENDA SECTION:</b> New Business
<b>PREPARED BY:</b>  Amy Harksell, AICP Planning Director	<b>COUNCIL REVIEW:</b> <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input checked="" type="checkbox"/> Comm. Dev. <input type="checkbox"/> Not Reviewed	<b>AGENDA NO.:</b>  <p align="center"><b>II. A</b></p>
<b>ATTACHMENTS:</b> Proposal for meeting to consider economic development issues	<b>LEGAL REVIEW COMPLETED:</b> <input type="checkbox"/> Yes <input type="checkbox"/> Needed <input checked="" type="checkbox"/> Not Needed	<b>APPROVED BY:</b>

The Lynden Economic Development Team was formed to advise the City Council on matters relating to encouraging economic development within the City. As explained in the attached document, that team was disbanded several years ago as the Council and Administration were more proactive on these issues and there was a lack of serviced land available to promote.

As the City has annexed additional land and obtained grants to assist with the infrastructure development and private investment has occurred in the West Lynden Area, there has been some interest in re-establishing the EDT. At the last Community Development Committee there was discussion about whether the EDT, comprised of volunteers and staff, was the route to pursue given staffing and budget concerns.

It was determined that the first step should be a meeting the discuss what types of activities should be considered and who would be the appropriate agency to undertake those activities. Attached is a proposal for an “Economic Development Summit” that could be held to investigate these issues.

<b>RECOMMENDED ACTION:</b> Motion to direct staff to proceed with the Economic Development Summit and report back to City Council.
<b>COUNCIL ACTION:</b>

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: March 1, 2010**

AGENDA ITEM: Latecomer Agreement Assignment – West Lynden Business Park LLC		AGENDA SECTION: New Business
PREPARED BY:  Teresa L. Camfield, CPA Finance Director	COUNCIL REVIEW: <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input type="checkbox"/> Not Reviewed	AGENDA NO.:  <b>II - B</b>
ATTACHMENTS: Latecomer Agreement Assignment	LEGAL REVIEW COMPLETED: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable	APPROVED BY:  <i>T. Camfield</i>

Recently council approved some variances to a pending project for Versacold located on West Main Street. Since this project affected the latecomer agreement with Windward Consulting, LLC, latecomer agreement monies for this project were received by Public Works on February 12, 2010. Since there have been member changes within Windward Consulting, LLC and this would impact the disbursement of the latecomer monies, Finance Director Camfield contacted City Attorney Carmichael and Richard Vandenberg for a review of documents affecting this payment.

The attached document has been drafted by City Attorney Carmichael's office. It recognizes the change in members of Windward Consulting, LLC and assigns all of its interest in the latecomer agreement as previously approved by council to West Lynden Business Park LLC. Since this is a modification, it requires council review and approval for any disbursement of funds.

The Finance Committee will review this document at its committee meeting on March 1, 2010 and will present its recommendation at the council meeting later the same night.

RECOMMENDED ACTION: That the Council approves Latecomer Agreement Assignment as a modification to the previously approved agreement and authorizes the Mayor's signature.
COUNCIL ACTION: