

**LYNDEN CITY COUNCIL  
LYNDEN CITY HALL ANNEX  
(205 4<sup>th</sup> Street)  
REGULAR SESSION**

**7:00 P.M.  
JULY 20, 2009  
AGENDA**

- I CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
APPROVAL OF MINUTES  
ITEMS FROM THE AUDIENCE**
- A. SCHEDULED
- B. UNSCHEDULED (20 Minutes)  
During this portion of the meeting, audience members may address the Council on any issue other than those scheduled for a public hearing or those on which the public hearing has been closed. For the record, prior to commenting please state your name, address, and topic. Please keep comments under 4 minutes.
- II CONSENT AGENDA**
- A. APPROVAL OF CLAIMS
- B. ORDINANCE NO. 1360 - A 2009 BUDGET AMENDMENT
- C. RESOLUTION NO. 808 - AFFIRMING SUPPORT OF AND PARTNERSHIP WITH THE 2010 CENSUS
- D. REQUEST ADDITIONAL FUNDS FOR THE COMPLETION OF THE PARKS DEPARTMENT SHOP
- E. APPROVAL OF THE LYNDE 500 FUND RAISING EVENT FOR THE MUSEUM
- III PUBLIC HEARING**
- A. DESIGN REVIEW BOARD GUIDELINES
- IV NEW BUSINESS**
- A. INTRODUCTION OF A 2009 BUDGET AMENDMENT
- B. WASHINGTON STATE DEPARTMENT OF TRANSPORTATION - REQUEST EXEMPTION FROM NIGHT WORK NOISE
- C. RIGHT-OF-WAY ACQUISITION FOR 14<sup>TH</sup> RECONSTRUCTION - PROJECT NO. 2008-11
- D. REQUEST TO CIRCULATE ANNEXATION PETITION
- V EXECUTIVE SESSION**
- VI ADJOURNMENT**

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 20, 2009**

AGENDA ITEM: Ordinance No. 1360, An Ordinance Amending the Budget for the Year 2009		AGENDA SECTION: Consent Agenda
PREPARED BY:  Teresa L. Camfield, CPA Finance Director	COUNCIL REVIEW: <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input type="checkbox"/> Not Reviewed	AGENDA NO.:  <b>II - B</b>
ATTACHMENTS: Ordinance No. 1360	LEGAL REVIEW COMPLETED: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable	APPROVED BY:  <i>T. Camfield</i>

On July 6, 2009 a 2009 budget amendment was introduced to the City Council.

This amendment reflects Council's authorized transactions to create the following fund:

COL Note Redemption, A (#221):	To create budgeted revenue and expenditure amounts for the COL Note Redemption, A Fund due to project related state/federal reimbursement monies.
--------------------------------	---

This amendment reflects Council's authorized transactions to modify the following funds:

Arterial Streets (#102):	To modify budgeted revenue and expenditure amounts to the Arterial Streets Fund due to possible state/federal reimbursement monies.
--------------------------	---

Employee Liability (#114):	To modify budgeted revenue and expenditure amounts to the Employee Liability Fund for pending employee retirement.
----------------------------	--

COL Note Redemption, B (#222):	To modify budgeted revenue and expenditure amounts to the COL Note Redemption, B Fund due to project related state/federal reimbursement monies.
--------------------------------	--

The Finance Committee recommends that the City Council adopt Ordinance No. 1360 Amending the Budget for the Year 2009.

RECOMMENDED ACTION: That the Council approves Ordinance No. 1360 as presented and authorizes the Mayor's signature.
COUNCIL ACTION:

CITY OF LYNDEN

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: July 20, 2009

<b>AGENDA ITEM:</b> Request to spend additional funds from Park Impact Fees for shop building		<b>AGENDA SECTION:</b>
<b>PREPARED BY:</b> Vern Meenderinck Parks Director	<b>COUNCIL REVIEW:</b> <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input checked="" type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input type="checkbox"/> Not Reviewed	<b>AGENDA NO.:</b>
<b>ATTACHMENTS:</b>	<b>LEGAL REVIEW COMPLETED:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Needed	<b>APPROVED BY:</b>

The Parks Department is requesting an additional \$75,000 from Park Impact Fees to be spent on the new shop building at Bender Fields.

The original estimates of approximately \$100,000 which were 50% from Capital Reserves and 50% from Impact Fees was for a pole barn type of building to be placed next to the existing shop.

Subsequently, we were informed that we can not build within 200 feet of Fishtrap Creek because of the Shorelines setback requirements. That would put us in the middle of a ball field.

Therefore we needed to add a restroom to the facility as it will be located at the end of driveway, We also added two 10X20 storage units that can be rented out to leagues etc for their equipment. Also, our building inspector recommended changing from a pole building to a stick built building because it would be much nicer aestecically, more energy efficient, and easier to maintain.

All of these factors increased the cost of the building to what is now estimated to be \$175,000. There is a need to spend more impact fees this year than we had budgeted, and we will also need to spend over \$100,000 of Impact Fees next year. The major cost of this building can be attributed to growth, thus the request to spend the funds from Impact fees.

<b>RECOMMENDED ACTION:</b> Motion to authorize the Parks Department to spend an additional \$75,000 for the Parks Shop building and the funds to be used from Park Impact Fees.
<b>COUNCIL ACTION:</b>

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 20, 2009**

AGENDA ITEM: Introduction of a 2009 Budget Amendment		AGENDA SECTION: New Business
PREPARED BY:  Teresa L. Camfield, CPA Finance Director	COUNCIL REVIEW:  <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input type="checkbox"/> Not Reviewed	AGENDA NO.:  <b>IV - A</b>
ATTACHMENTS: None	LEGAL REVIEW COMPLETED: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable	APPROVED BY:  <i>T. Camfield</i>

Introduction of a 2009 Budget Amendment:

As required by State regulations, Finance would like to introduce a proposed amendment to the 2009 Budget. The amendment reflects Council authorized transactions.

The following funds need to be modified:

- Fund 101      Streets
- Fund 420      Airport

The Finance Committee will review this 2009 budget amendment introduction and ordinance at their meeting on August 3, 2009.

RECOMMENDED ACTION: For Information Only
COUNCIL ACTION: