

**LYNDEN CITY COUNCIL  
LYNDEN CITY HALL ANNEX  
(205 4<sup>th</sup> Street)  
REGULAR SESSION**

**7:00 P.M.  
OCTOBER 6, 2008  
AGENDA**

- I CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
APPROVAL OF MINUTES  
ITEMS FROM THE AUDIENCE**
- A. SCHEDULED - None
- B. UNSCHEDULED (20 Minutes)  
During this portion of the meeting, audience members may address the Council on any issue other than those scheduled for a public hearing or those on which the public hearing has been closed. For the record, prior to commenting please state your name, address, and topic. Please keep comments under 4 minutes.
- II CONSENT AGENDA**
- A. APPROVAL OF PAYROLL
- B. SIX YEAR TRANSPORTATION IMPROVEMENT PLAN UPDATE
- C. ORDINANCE NO. 1336 - A 2008 BUDGET AMENDMENT
- III PUBLIC HEARING**
- A. RESOLUTION NO. 793 - LYNDEN MUNICIPAL AIRPORT LAYOUT PLAN
- B. ORDINANCE NO. 1335 - AMENDING ORDINANCE NO. 1145 REGARDING LIQUOR PROHIBITED DURING CERTAIN DAYS AND HOURS
- IV NEW BUSINESS**
- A. MAYOR'S BUDGET UPDATE
- B. INTRODUCTION OF A 2008 BUDGET AMENDMENT
- V EXECUTIVE SESSION**
- VI ADJOURNMENT**

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: October 6, 2008**

<b>AGENDA ITEM:</b> <b>Six-Year Transportation Improvement Plan (STIP) Clarification</b>		<b>AGENDA SECTION:</b> <b>Consent</b>
<b>PREPARED BY:</b> <b>Laura Burford, Administrative Office          Manager, Public Works Department</b>	<b>COUNCIL REVIEW:</b> <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input type="checkbox"/> Not Reviewed	<b>AGENDA NO.:</b> <b>II-B</b>
<b>ATTACHMENTS:</b> <b>None</b>	<b>LEGAL REVIEW COMPLETED:</b> <input type="checkbox"/> Yes <input type="checkbox"/> Needed <input checked="" type="checkbox"/> Not Needed	<b>APPROVED BY:</b>

On April 7th, 2008, City Council adopted the Six (6) Year Transportation Improvement Plan (STIP) for the City of Lynden. This plan is used by the Washington State Department of Transportation (WSDOT) for developing an annual construction program budget. Projects may then be selected for funding.

Staff recently learned that \$800,000 from Washington's Surface Transportation Program may be available for 14<sup>th</sup> Street, from BC Avenue to Main Street. However, it was discovered that 14<sup>th</sup> Street was inadvertently left off the City's 6-Year plan. In order to utilize the funding, the project needs to be added to the STIP.

Once this clarification is complete, the updated STIP will be forwarded to the Whatcom County Council of Governments (COG). The COG acts as the Regional Transportation Planning Organization (RTPO) for the County and they incorporate all the County jurisdictions into one County Transportation Improvement Plan. This is the plan the state uses to fund projects.

The next COG meeting is scheduled for October 8<sup>th</sup>, 2008, and they will adopt the 2008 STIP at that time. Therefore, staff would like to submit the clarified STIP for inclusion at this meeting.

**RECOMMENDED ACTION:** That City Council approve the clarification of the City's Six Year Transportation Improvement Plan to include 14<sup>th</sup> Street, from BC Avenue to Main Street, as originally intended.

**COUNCIL ACTION:**

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: October 6, 2008**

AGENDA ITEM: Ordinance No. 1336, An Ordinance Amending the Budget for the Year 2008		AGENDA SECTION: Consent Agenda
PREPARED BY:  Teresa L. Camfield, CPA Finance Director	COUNCIL REVIEW: <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input type="checkbox"/> Not Reviewed	AGENDA NO.:  <b>II - C</b>
ATTACHMENTS: Ordinance No. 1336	LEGAL REVIEW COMPLETED: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable	APPROVED BY:  <i>T. Camfield</i>

On September 15, 2008 a 2008 budget amendment was introduced to the City Council.

This amendment reflects Council's authorized transactions to modify the following fund:

ULID 2008-1 Bond Redemption (#230):

To modify budgeted revenue and expenditure amounts for ULID 2008-1 Bond Redemption Fund due more than expected ULID prepayments.

The Finance Committee recommends that the City Council adopt Ordinance No. 1336 Amending the Budget for the Year 2008.

RECOMMENDED ACTION: That the Council approves Ordinance No. 1336 as presented and authorizes the Mayor's signature.
COUNCIL ACTION:

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: October 6, 2008**

<b>AGENDA ITEM:</b> <b>Public Hearing for Lynden Airport Layout Plan</b>		<b>AGENDA SECTION:</b> Public Hearing
<b>PREPARED BY:</b> <b>Laura Burford, Administrative Office Manager, Public Works Dept.</b>	<b>COUNCIL REVIEW:</b> <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input type="checkbox"/> Not Reviewed	<b>AGENDA NO.:</b> <b>III-A</b>
<b>ATTACHMENTS:</b> <b>Resolution No. 793</b>	<b>LEGAL REVIEW COMPLETED:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Needed <input type="checkbox"/> Not Needed	<b>APPROVED BY:</b>

On September 2<sup>nd</sup>, the City Council set a Public Hearing Date of October 6<sup>th</sup>, 2008 to hear comments on the proposed adoption the 2008 Lynden Municipal Airport Layout Plan.

On July 10<sup>th</sup>, 2008 the Lynden Planning Commission held a public hearing and resolved, under Planning Commission Resolution No. 08-05, to recommend approval of the Plan to the Lynden City Council, by a vote of 5-0. The City Council Public Works Committee has also reviewed this document at several of their meetings and they too recommend approval of this Plan to City Council.

The Washington State Department of Transportation has also reviewed this plan and it is expected they will sign off on the plan after the City Council has granted approval.

<b>RECOMMENDED ACTION:</b> That City Council adopt the 2008 Lynden Municipal Airport Layout plan prepared by Airside, through approval of Resolution No. 793, and authorize the Mayor's signature on the resolution.
<b>COUNCIL ACTION:</b>

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: October 6, 2008**

<b>AGENDA ITEM:</b> Ordinance No. 1335 - Amending Ordinance No. 1145 Regarding the Sale of Alcohol on Sundays		<b>AGENDA SECTION:</b>  Public Hearing
<b>PREPARED BY:</b> Bill Verwolf City Administrator	<b>COUNCIL REVIEW:</b> <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input checked="" type="checkbox"/> Not Reviewed	<b>AGENDA NO.:</b>  III-B
<b>ATTACHMENTS:</b>  Ordinance No. 1335	<b>LEGAL REVIEW COMPLETED:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Needed <input type="checkbox"/> Not Needed	<b>APPROVED BY:</b>

The Council on September 2, 2008, scheduled a public hearing on the question of eliminating the restriction on alcohol sales on Sunday in Lynden.

On September 15, 2008 Council was presented with a draft ordinance for their review. At that meeting Council agreed that the closing time on New Year's Day should be changed to 2:00 AM.

Ordinance No. 1335 will update the City of Lynden Municipal Code, bring it in line with the regulations mandated by the State of Washington.

**RECOMMENDED ACTION:** That Council approve Ordinance No. 1335, Amending Ordinance No. 1145 regarding the sale of alcohol on Sundays, and authorized the Mayor to sign said Ordinance, or that Council reject Ordinance No. 1335.

**COUNCIL ACTION:**

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: October 6, 2008**

<b>AGENDA ITEM:</b> 2008 Budget Update and 2009 Preliminary Report		<b>AGENDA SECTION:</b> New Business
<b>PREPARED BY:</b> Bill Verwolf	<b>COUNCIL REVIEW:</b> <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input checked="" type="checkbox"/> Not Reviewed	<b>AGENDA NO.:</b> IV-A
<b>ATTACHMENTS:</b> Budget Memo	<b>LEGAL REVIEW COMPLETED:</b> <input type="checkbox"/> Yes <input type="checkbox"/> Needed <input checked="" type="checkbox"/> Not Needed	<b>APPROVED BY:</b>

The attached preliminary report to Council on the status of the current budget, along with the considerations for the 2009 Budget process is presented in accordance with Washington Budget requirements.

<b>RECOMMENDED ACTION:</b>  For information only
<b>COUNCIL ACTION:</b>  

**CITY OF LYNDEN**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: October 6, 2008**

AGENDA ITEM: Introduction of a 2008 Budget Amendment		AGENDA SECTION: New Business
PREPARED BY:  Teresa L. Camfield, CPA Finance Director	COUNCIL REVIEW: <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input type="checkbox"/> Not Reviewed	AGENDA NO.:  <b>IV - B</b>
ATTACHMENTS: None	LEGAL REVIEW COMPLETED: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable	APPROVED BY:  <i>T. Camfield</i>

Introduction of a 2008 Budget Amendment:

As required by State regulations, Finance would like to introduce a proposed amendment to the 2008 Budget. The amendment reflects Council authorized transactions.

The following fund needs to be reopened:

Fund 380      Public Restrooms Construction

The following funds need to be modified:

Fund 410      Stormwater  
Fund 420      Airport

The Finance Committee will review this budget amendment introduction at their meeting on October 6, 2008 prior to the council meeting that same night.

RECOMMENDED ACTION: For Information Only
COUNCIL ACTION: