

**LYNDEN CITY COUNCIL
LYNDEN CITY HALL ANNEX
(205 4th Street)
REGULAR SESSION**

**7:00 P.M.
NOVEMBER 17, 2008
AGENDA**

I CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

ITEMS FROM THE AUDIENCE

A. SCHEDULED - None

B. UNSCHEDULED (20 Minutes)

During this portion of the meeting, audience members may address the Council on any issue other than those scheduled for a public hearing or those on which the public hearing has been closed. For the record, prior to commenting please state your name, address, and topic. Please keep comments under 4 minutes.

II CONSENT AGENDA

A. APPROVAL OF CLAIMS

III NEW BUSINESS

A. INTERLOCAL AGREEMENT FOR COUNTY WIDE PLANNING

B. DISCUSSION OF METHODOLOGY FOR POPULATION ALLOCATION AND
LAND CAPACITY ANALYSIS

C. RESOLUTION NO. 795 - CONFIRMING THE DECLARATION OF AN
EMERGENCY REGARDING REPAIRS TO THE LYNDEN COMMUNITY
CENTER

IV EXECUTIVE SESSION

V ADJOURNMENT

CITY OF LYNDEN

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: **November 17, 2008**

AGENDA ITEM: Interlocal Agreement for County Wide Planning Efforts		AGENDA SECTION: New Business
PREPARED BY: Amy Harksell, AICP Planning Director	COUNCIL REVIEW: <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Com. Dev. <input type="checkbox"/> Quasi Judicial	AGENDA NO.: <p align="center">III. A</p>
ATTACHMENTS: Draft Agreement, GMCC minutes	LEGAL REVIEW COMPLETED: <input type="checkbox"/> Yes <input type="checkbox"/> Needed <input checked="" type="checkbox"/> Not Needed	APPROVED BY:

This item was scheduled to be reviewed by the Community Development Committee at their November meeting; however, that meeting was cancelled. In order to get the agreement executed by the end of this year, the approval of the agreement needs to be done at this Council meeting and could not be rescheduled until the December meeting.

Whatcom County is under order from the Western Washington Growth Management Hearings Board (WWGMHB) to review and revise the urban growth areas by June 30, 2009. As part of that effort, and to facilitate the GMA required update in 2011, Whatcom County and all the cities within the County have started working collaboratively on growth management related issues.

Included in the Planning Department's 2009 budget is funding to participate with Whatcom County and the other jurisdictions in completing work on the review of the Urban Growth Areas and the County Wide Planning Policies. Whatcom County and Bellingham will pay the largest portion of the consultant costs associated with these efforts, but each jurisdiction will contribute some funding to the effort.

RECOMMENDED ACTION: Motion to the Interlocal Cooperation Agreement between Whatcom County and the City of Lynden for the purpose of Cooperative Work towards Compliance with the Growth Management Act and authorize the Mayor's signature on said agreement.
COUNCIL ACTION:

CITY OF LYNDEN

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 17, 2008

AGENDA ITEM: Discussion of methodology for population and employment allocation and land capacity analysis		AGENDA SECTION: New Business
PREPARED BY: Amy Harksell, Planning Director	COUNCIL REVIEW: <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm. Dev. <input type="checkbox"/> Legislative	AGENDA NO.: <p align="center">III. B</p>
ATTACHMENTS: October 29 memo from Berk & Associates	LEGAL REVIEW COMPLETED: <input type="checkbox"/> Yes <input type="checkbox"/> Needed <input checked="" type="checkbox"/> Not Needed	APPROVED BY:

Whatcom County is under order from the Western Washington Growth Management Hearings Board (WWGMHB) to review and revise the urban growth areas by June 30, 2009. As part of that effort, and to facilitate the GMA required update in 2011, Whatcom County and all the cities within the County have started working collaboratively on resolving growth management related issues.

Rather than the disjointed efforts of the past updates, Whatcom County has established the Growth Management Coordinating Council – composed of elected officials from each jurisdiction, and the Technical Advisory Group – the Planning Directors of each jurisdiction – to review and discuss issues related to the Urban Growth Areas and the update of the Comprehensive Plan. As part of this effort, staff will be making periodic updates to the City Council to answer questions and get feedback on the issues at hand.

The first issue that we are pursuing in this fashion is the manner in which we will allocate the projected population to each of the City’s and the rural areas. The attached memo provides a summary of those proposed methods. The other goal is to have a coordinated method to determine how much land is available in each city and urban growth area. Again, there is summary information attached and more information will be available at the meeting.

RECOMMENDED ACTION: No action is required.
COUNCIL ACTION:

CITY OF LYNDEN

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 17, 2008

AGENDA ITEM: Resolution No. 795 Declaring An Emergency and Ratifying the Mayor Pro Tem's Immediate Action		AGENDA SECTION: New Business
PREPARED BY: Laura Burford, Administrative Office Manager	COUNCIL REVIEW: <input type="checkbox"/> Finance <input type="checkbox"/> Public Safety <input type="checkbox"/> Parks <input type="checkbox"/> Public Works <input type="checkbox"/> Comm Dev. <input checked="" type="checkbox"/> Not Reviewed	AGENDA NO.: III-C
ATTACHMENTS: <ul style="list-style-type: none"> • Resolution No. 795 • Executive Order • Memo to Public Works Committee 	LEGAL REVIEW COMPLETED: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Needed <input type="checkbox"/> Not Needed	APPROVED BY:

Hytech Roofing began working on the re-roof project at the Lynden Community Center the last week of October, 2008. During the course of their work, Hytech employees discovered structural deficiencies that need to be corrected before the re-roof work can be completed. Bricks were loose and the parapet supporting those bricks were found to be unsound. Due to this emergency situation, there was no time to follow the usual process of obtaining competitive bids prior to selecting a contractor to secure, stabilize and repair the supporting parapet and bricks.

Accordingly, the City Council is being asked to approve Resolution No. 795, which declares this structural repair at the Community Center as an emergency and declares that Mayor Pro-Tem Gary Bode was authorized to appropriately respond to this situation as was necessary. The Public Works Committee was made aware of this emergency at their November 5th, 2008 meeting, and at that time an Executive Order to proceed with the work was signed.

Attached, for full City Council approval, is Resolution No. 795, which will ratify the above referenced work order.

RECOMMENDED ACTION: That City Council approves Resolution No. 795, and authorizes Mayor Pro Tem Bode's signature on the resolution.
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COUNCIL ACTION:
