



# City of Lynden

## DESIGN REVIEW SIGN APPLICATION

DRB # \_\_\_\_\_

### Applicant / Owner

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Sign Company / Designer

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Who is the primary contact for this project?

Applicant / Owner  Sign Company / Designer

### Project Location

Site Address: \_\_\_\_\_

Zoning Designation: \_\_\_\_\_

### Signage Information (All sign applications must be accompanied by a criteria checklist)

Approximate Sign Location: \_\_\_\_\_

Sign Height: \_\_\_\_\_ Number of Signs: \_\_\_\_\_

Sign Dimensions: \_\_\_\_\_ Total Sign Square Footage: \_\_\_\_\_

Building Frontage: \_\_\_\_\_ Lighting Type: \_\_\_\_\_

Sign Colors: \_\_\_\_\_ Sign Materials: \_\_\_\_\_

Criteria Checklist Attached  yes  no

**6 color copies of sign design required.**

**SUBMITTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

\*\*\*\*\*

Design Review Meeting Date: \_\_\_\_\_

Design Review Comments / Notes: \_\_\_\_\_



# City of Lynden

## Design Review Criteria Checklist

This checklist is designed to provide the applicants with a clear understanding of the design criteria required for all signs located within the City limits.

Signs located within the City shall provide aesthetic benefits to the community through consistency in style, placement, scale and harmony with buildings, natural settings, and other signs, as well as to ensure the compatibility of signs with the architectural and historic qualities of Lynden.

The following checklist outlining the Design Elements for a sign(s) must be completed prior to the acceptance of a signage application and/or Design Review approval.

**Applicant / Owner**  
 **Designer**

**Architect**  
 **Sign Company**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### **Property Information**

Sign Location (address): \_\_\_\_\_

Zoning Designation: \_\_\_\_\_

The following list indicates the number of elements required for a sign in each zone:

- |   |   |
|---|---|
| <input type="checkbox"/> CS-1 (Community Shopping) 5  | <input type="checkbox"/> RS or RM (Residential) 5           |
| <input type="checkbox"/> CS-2 (Community Shopping) 4  | <input type="checkbox"/> I-1 or I-2 (Industrial Zones) 4    |
| <input type="checkbox"/> CS-3 (Commercial Services) 4 | <input type="checkbox"/> HBD (Historic Business District) 7 |

Please check the appropriate boxes indicating each element used for the sign:

- |   |  |
|---|--|
| <input type="checkbox"/> Sandblasting   | <input type="checkbox"/> Graphic Art                         |
| <input type="checkbox"/> Stained Glass  | <input type="checkbox"/> Shadows / Outlining                 |
| <input type="checkbox"/> Wood           | <input type="checkbox"/> Dutch or European Graphics          |
| <input type="checkbox"/> Border Accents | <input type="checkbox"/> Masonry Materials                   |
| <input type="checkbox"/> Frames         | <input type="checkbox"/> Lettering Style (two or more fonts) |
| <input type="checkbox"/> Lighting       | <input type="checkbox"/> Wrought Iron or Steel Brackets      |
| <input type="checkbox"/> Hand Carving   | <input type="checkbox"/> 3 or More Colors (no fluorescent)   |

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Planning Department: \_\_\_\_\_ Date: \_\_\_\_\_