



CITY OF LYNDEN

Transportation Benefit District 2016 ANNUAL REPORT

Date: March 6, 2017

The Transportation Benefit District (TBD) is pleased to present this 2016 Annual Report. This report provides information on the status of the Lynden Transportation Benefit District (TBD) and fulfills the requirements of the State of Washington and local municipal code as identified in the following excerpts.

- a. RCW 36.73.160(2): A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.
- b. Lynden Municipal Code 3.13.020 (Section G): The TBD Board shall issue an annual report pursuant to the requirements of RCW 36.73160(2).

This report will discuss in detail the actions of the Board and the TBD expenses that were allocated through the end of 2016.

Background:

What is a TBD? The TBD is an independent taxing district (Quasi-municipal Corporation) that works to acquire, construct, improve and fund transportation improvements within the City limits.

Why the TBD was established: On July 16 2012 the City of Lynden established the Lynden Transportation Benefit District (TBD) with the intention of bringing before the voters the opportunity to approve a 0.2% sales tax for specific transportation projects. Lynden voters approved the ballot measure with collection beginning in 2013. These funds were intended to replace and/or supplement the transportation funding that had been lost over the years due to funding cutbacks. The TBD now allows the City to preserve and maintain the City's transportation infrastructure into the future.

TBD Board:

TBD Board meetings are scheduled to meet on the 1st Monday of the month at 7:00 p.m., coincident with and immediately preceding the Regular City Council Meeting held on that same night. These meetings are open to the public and are held at the Lynden City Annex/Court House at 205 4th Street.

Board Members

Mayor Scott Korthuis, Chairman
City Councilman Gary Bode
City Councilman Dave Burns
City Councilman Ron DeValois

City Councilman Jack Lathrop
City Councilman Jerry Kuiken
City Councilman Nick Laninga
City Councilman Brent Lenssen

TBD Board Actions

2016 is the 4th year the TBD has been in place. The following is a summary of the major Board Actions undertaken during the period of this report.

Ordinance No. 2016-01

On December 5, 2016 the TBD Board approved the 2017 Budget of \$1,250,000.

Resolutions – None Passed During 2016

Other Executive Actions

There were no Executive Actions passed in 2016, only monthly approval of claims and minutes.

2016 Budget and Projects

Project	2016 Budget	2016 Actual Expenditures
Whatcom County Chip Seal (Includes Striping)	\$ 53,000	\$ 5,000.00
Bradley and Line Road Design	30,000	23,857.43
West Main Street Design	23,625	2,931.28
S 17 Street Sidewalk Replacement (TIB)	80,701	68,821.23
Riverview Road	443,000	15,167.22
CERB Loan Repayment Fund 5 th Street (Fund 241)	35,100	35,100
Insurance and Audit Fees	5,200	5,167.52
Total 2016 Expenditures		156,044.68
Ending Cash & Investment	137,440	868,141.37
Total 2016 Budget	\$940,600	
2016 Ending Fund Balance After Expenditures		\$989,086.05

Chip Sealing and Repainting Project (Includes Striping) - \$5,000

In July 2016, Whatcom County advised the City that they would not be able to perform any chip-sealing for cities this year because they had too much County work. Therefore, the Lynden Public Works Street Crew identified area for patching to prepare streets to be chip-sealed in 2017.

Line Road Improvements - \$23,857.43

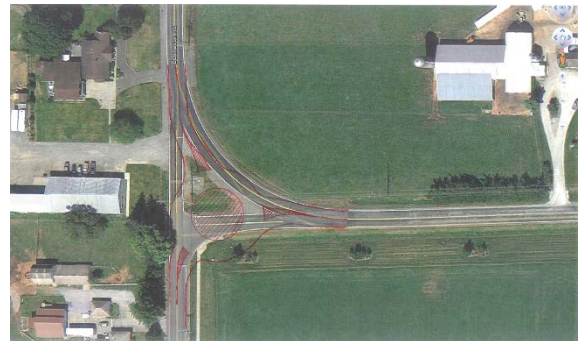
This project scope was refocused from Bradley and Line Roads, to Line Road, adjacent to the Lynden Middle School. Design plans are 75% complete and will reconstruct this section of Line Road to City arterial standard with two travel lanes, bike lanes, sidewalks and utility upgrades, as needed. Current schedule is advertising for bids Spring of 2017 with construction projected for Summer 2018. The project is 100% TBD funded.



Line Road Looking North (current condition)

West Main Street Corridor Completion - \$2,931.28

This project continued design of the West Main Street Corridor Completion Project. This project includes Plan Development, Specifications, right-of-way acquisition, utilities cost estimates and all required permitting. The project will reconstruct the remaining section of Main Street between Guide Meridian (SR-539) and Berthusen Road to full City arterial standard with two travel lanes, bike lanes, sidewalks and utility upgrades as needed. It is anticipated that intersection changes/revisions will be needed at the intersection of Main Street and Berthusen Road (at this time the plan is for a roundabout (see depiction)). TBD funds are being used as the City's 13.5% match to a federal grant.



Proposed Roundabout for Main at Berthusen

5th Street & Alley Revitalization Design - \$35,100

The City is required to keep this amount; which totals the annual payment, in a fund for the life of the CERB loan (Community Economic Revitalization Board).

S 17th Street Sidewalk Project - \$68,821.23

This project; which is now complete, constructed a 6-foot wide sidewalk along the east side of S 17th Street, between Front Street and Kok Road; and included new curb and gutter and tie-ins to existing infrastructure at each end of the project. Also included were ADA compliant pedestrian ramps at C, D and E Streets. TIB provided 79.5 percent funding and TBD provided 20.5% funding.



Riverview Road - \$15,167.22

Work continued on this project to obtain needed permits, acquire property and complete design. The current schedule is to complete permit process and right-of-way acquisition in the first quarter of 2017; which should allow construction to be completed in 2017.

Other 2016 TBD Expenditures - \$5,167.52

There are certain administrative fees that need to be paid out of TBD funding, including legal fees, publishing (for ordinances), liability insurance, and state auditing fees.

2016 Revenue and Unspent Balance

In 2016 the City received a total of \$503,831.02 in sales tax revenue, which includes \$1,419.79 in interest. The unspent balance at the end of 2016 was \$868,141.37.

Planned 2017 Projects

On December 5, 2016 the TBD approved the 2017 budget as follows:

Project	Budget
Whatcom County Chip Seal	\$ 40,000
Pepin Creek Main Street Bridge & Ditch	472,000
Line Road Construction – Middle School	115,835
Riverview Road – Capital Outlay	480,470
Sidewalks (50% Match Street Fund)	10,000
CERB Loan Repayment 5 th Street Project	35,100
Insurance	5,200
Audit Services (SAO)	1,500
Total Planned 2017 Expenditures	\$1,160,105
Ending Cash Balance	\$ 89,895
TOTAL	\$1,250,000

Questions or Comments

TBD Staff Liaison
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(360) 354-3446

The Transportation Benefit District (TBD) is committed to the nondiscriminatory treatment of all persons in the employment and the delivery of services and resources.