



PARKS DEPARTMENT

Vern Meenderinck, Parks Director
(360) 354 - 6717

Permit for Use of Bender Park Athletic Fields Independent Team Coordinators, Tournament Directors and Athletic Leagues Responsibility Agreement and Park Rules

Responsibility Agreement:

1. League Coordinators /Tournament Directors are required to be at the fields 1hr. before the start of tournament/games and 2hrs. Prior if raining
2. League Coordinators /Tournament Directors will give the Park rainout number to coaches only. (Park rainouts will be posted after 4:00pm weekdays and 7:30am weekends on the Park business phone 354-6717.)
3. During times of inclement weather, and Park Staff informs that all play/use be cancelled. Any continued use of the facility which results in damage to the facility, will result in loss of deposit and/or forfeiture of opportunity from future field use. League/ Tournament Directors will be responsible to pay for any and all damages to fields (Not due to normal wear and tear).
4. It is required that Tournament Directors or a representative be present during all hours of the Tournament. (Please inform the Park Office who will be available as your Tournament Representative if you will not be present).
5. It is recommended that Leagues provide a League Coordinator who monitors their League teams and games during the hours of their Leagues scheduled games. Leagues need to provide their contact information to Park Staff if problems should arise.
6. The Lynden Parks Department assumes no responsibility for injuries or problems of any type associated with the tournament/league, but will be happy to assist the organization/league in any reasonable manner.
7. Your League and Tournament is representing Bender Fields, your cooperation in enforcing Park Policies is a reflection on your League and Tournament and Bender Fields. Let's all work together in offering recreational opportunities for the enjoyment of all citizens and guests who use Bender Fields.
8. The City of Lynden Parks Department at its sole and absolute discretion, reserves the right to decline rental of the parks, facilities or fields or to cancel rental of the parks, facilities or fields.
9. The Parks Department will prepare the fields for the opening games, for tournaments/league games. Tournament additional game field preparations will be negotiated with tournament directors pending the tournament game schedule.
10. **Contact Park Staff:**
 - Of any and all accidents (especially when emergency vehicles need field access)
 - Field setup needs
 - If lights are needed

Park Rules:

- Dogs must be on a Leash in all Areas of the Park. (Except in the fenced in dog park)
- No Alcoholic Beverages on Park Property (including parking lot)
- No Vehicles, Driving or Parking on Fields or City Trail
- No Parking along Church/Park Fire Lanes
- No Fireworks on Park Property. (Including Parking lot)
- No Climbing on Goals, Backstops, or Fences
- No Changing Bases or Moving Pitching Rubbers
- No Moving Soccer Goals
- When posted as such stay off of fields
- Do not use fields that are set up for games

League Coordinators /Tournament Teams should pick up garbage in the dugouts and surrounding area's after each game, and at the completion of day/tournament

Remove all bracket/banners/signage at the end/completion of day/tournament. (Team Banners can be hung on the team dugout fence. Business Advertisement Banners are not allowed on any Park Fence

Removal of pitching mounds after the completion of day/tournament. (Note: Bender fields will not supply or set-up pitching mounds.)

Bender Park Concessions is contracted out by a Seasonal Vendor who has the exclusive right to sell food and beverages in this Park. Person's wishing to apply for a Vendor Permit would need to Contact the Seasonal Vendor. The City of Lynden Park Dept. will provide you with the Contact information of the Seasonal Vendor.

As League Coordinators /Tournament Director/Coordinators, you are expected to enforce Park rules. Failure to enforce Park rules could result in additional fees (\$50 per incident) and cancelation of league and tournament games.

Fee's & Paperwork:

- Leagues/Tournaments need to provide to the Lynden Parks Office (2 weeks prior to the start of their season/tournament) their game schedule, and proof of insurance as noted below. Failure to do so will result in cancelation of games/tournament.
- Tournament Field Reservation deposit is due when making a tournament reservation, this is a non-refundable deposit. Tournament is not considered reserved until field reservation deposit is received.
- Payment for fields use is due before the first game for tournaments and for league play.

Fields will not be set up for games until fees have been paid.

Insurance Requirements:

Athletic Leagues, Tournament Coordinators, Independent Teams/Coaches, shall provide to the City of Lynden Parks Dept. a copy of their liability insurance.

Listing the City of Lynden its officers, employees, and servants are included as additional insured but only insofar as operations under this contract or permit are concerned; as additionally insured.

Indicating insurance coverage in amounts not less than the following:
One Million Dollars per occurrence/Two Million Dollars aggregate

The Insurer will not cancel or reduce the insured's coverage during the period that this permit is in effect or without 30 days' prior written notice, whichever is shorter.

This cancellation provision shall not be construed in derogation of the duty of the permittee to furnish insurance during the **entire term of the permit.**

This insurance must be submitted to the Parks and Recreation Department at least two weeks prior to park, facility or field usage.

This agreement is not intended to be all inclusive. All laws, ordinances, and other guidelines/rules of the City of Lynden and Lynden Parks Department must be adhered to. Failure to comply will result in cancelation of event with all fees and refunds forfeited as well. The sponsoring organization/individual is liable and responsible for any and all bills/damages resulting from said event to the extent permitted by law.

By signature below, the Permittee hereby agrees to comply with the following terms and conditions:

Signature Line: (Tournament/League/Team Director): _____

Tournament /League/Team Name Affiliation: _____

Send Application to:
City of Lynden Parks Dept.
8770 Bender Rd.
Lynden WA 98264

Parks Dept. Review	
_____ City of Lynden Parks Dept. Authorization Signature	_____ Date