

CITY OF LYNDEN

POLICE DEPARTMENT
John M. Billester, Police Chief
(360) 354 - 2828



VACATION WATCH INSTRUCTIONS

- Please keep in mind that the Vacation Watch is a public service for residents who will be away from home for a limited amount of time. *The Vacation Watch is not intended to be a real estate watch or a program to monitor vacant residences.* If you would like your property to be monitored while vacant, please contact a private security or real estate company.
- The Lynden Police Department is happy to keep watch over your residence while it is temporarily **unoccupied** as often as staffing permits. For the safety of everyone involved, *please do not request a Vacation Watch if someone will be staying at your residence at any time during your absence.*
- We need to accurately know the dates of your departure & return home. If you come home sooner than expected, please call the Police Department as soon as possible. Our officers will presume that anyone occupying your residence during your stated absence is a probable trespasser.
- For any person you have given permission to be at or on the premises of your residence:
 - 1) List all names, purposes for being there, when most likely to be present
 - 2) List a vehicle description for any vehicle they may drive to your residence *(as complete description as you can)*
 - 3) State any other information about that person that may be helpful to the officers such as –whether the person is a neighbor, son, daughter, etc.

Please be aware that anyone on the premises of your property who is not listed as an individual having your permission to be there, will be considered a suspicious person and would be approached accordingly.

- Please give us the name & phone number of someone local that you trust and who is familiar with your situation, so we can contact him or her if needed.

3/2018

LYNDEN POLICE DEPARTMENT VACATION WATCH REQUEST

NAME: _____ ADDRESS: _____

PHONE: _____ LEAVING: _____ RETURNING: _____

List those who will have access to residence & a description of the vehicle they will drive:

Name	Phone #	Purpose of access (i.e. water plants etc.)	Vehicle Description

Will you be leaving lights on? Yes No Are they on a timer?: Yes No

Where: _____

Time lights will be activated: _____

List vehicles belonging to you that you are leaving parked in your driveway :

Year	Make	Model	Color	License #

List a phone number where we can reach you and the name **and** phone number of someone local we can contact:

Do you have an alarm? Yes No Will it be activated? Yes No

List contact:

Alarm company/contact person	Address	Phone #	Can the contact reset alarm?

Special situations of which we need to be aware:

ACKNOWLEDGEMENT

The undersigned does hereby grant and request the Lynden Police Department volunteers to visually check the property listed above. The undersigned does hereby agree to hold harmless the Lynden Police Department and its employees and agents for any and all claims for loss or damage to property that may be suffered by the undersigned through action or lack thereof by a representative of the Lynden Police Department. Further, the undersigned understands and agrees that the Vacation Watch Program is intended to be a short term program, not to exceed two months, and is not a security service to patrol unoccupied or vacant residences for extended periods of time. The undersigned understands this is a voluntary, free service, does not create a special duty upon the Lynden Police Department, will be provided only as time is available, and no guarantee is made nor assurance given against loss, theft or damage to premises.

Signature	Printed Name	Date
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