



## STREETS/SYSTEMS MAINTENANCE PUBLIC WORKS DEPARTMENT

<b>Type of Position:</b>	Full-time, permanent, FLSA non-exempt (hourly); union-represented
<b>Closes:</b>	Tuesday, April 9, 2019 at 4:00 pm for first preference; open until filled
<b>Work Schedule:</b>	M-F 7:30 am to 4:30 pm, plus some evening, weekend, on-call shifts
<b>Pay Range:</b>	\$24.70 to \$30.02 per hour (5-step grid)
<b>Benefits:</b>	<ul style="list-style-type: none"><li>• Washington State Department of Retirement Systems (PERS)</li><li>• Medical/Prescription, Dental &amp; Vision Insurance</li><li>• Voluntary Flexible Benefits/Cafeteria Plan</li><li>• Vacation Leave</li><li>• Sick Leave</li><li>• Paid Holidays</li></ul>

### JOB SUMMARY

Streets/Systems Maintenance Employees perform a variety of semi-skilled and skilled maintenance work, and operate a variety of equipment in the construction, operation, repair, maintenance, and replacement of City water, sewer, street, and storm drainage facilities and systems, and in the maintenance of other city-owned facilities.

### MINIMUM QUALIFICATIONS

#### Education and Experience

- High school diploma or GED equivalent; **AND**
- Minimum of four (4) years of experience in construction, maintenance, and/or repair work; **OR**
- Equivalent combinations of education and experience that provide the incumbent with the necessary qualifications may be considered.

#### Knowledge, Skills and Abilities

##### Knowledge of:

- Equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities.
- Basic record keeping techniques.
- Proper use of chemicals in compliance with Material Safety Data Sheet (MSDS) recommendations and City Policies.
- Applicable safety policies and regulations.

##### Skills & Ability to:

- Support and promote the City's mission, vision, and core values in all aspects of job performance.
- Work safely.
- Perform heavy manual tasks for extended periods of time.

- Communicate effectively in writing and verbally.
- Establish and maintain effective working relationships with other employees, other departments and the public.
- Understand and carry out written and oral instructions.
- Work collaboratively in a team environment.
- Work independently in trouble-shooting and correcting problems.
- Prioritize work and adjust to changing conditions as needed.
- Remain calm and follow established procedures during emergency situations.
- Represent the City in a positive and professional manner.

**SPECIAL REQUIREMENTS**

- This is a safety-sensitive position subject to DOT CDL Drug & Alcohol Testing Program.
- Must have a valid driver’s license and appropriate insurance at the time of hire for work-related travel.
- Must pass appropriate background checks.
- Must have a Certified Driver’s License (CDL) and maintain a good driving record throughout tenure. CDL must include tank endorsement. **Candidates who do not have a CDL will considered on a case-by-case basis, DOE.**
- Possess at initial hire or obtain within one (1) year of employment, a First Aid Card, Flagger Certification, and Pesticide Application Certificate (must keep current and active throughout tenure).
- Possess at initial hire or obtain within two (2) years of employment, a Cross Connection Control Specialist.
- Must possess Water Distribution Specialist or Manager I Certification or the ability to obtain after 1 year of employment.
- Ability to work on-call status for 24-hour emergency call-out; typically for one-week periods.

**APPLICATION & REVIEW PROCESS**

Application materials may be obtained from Lynden City Human Resources Office or online at <http://www.lyndenwa.org/employment/>. Please submit a cover letter, resume, and minimum qualifications checklist in addition to the City of Lynden employment application. Only complete application packets will be considered.

Application packets received by **4:00 pm on Tuesday, April 9** will receive first consideration. Position is open until filled. Please submit completed materials to one of the following address:

Hard Copy		Via Email
Lynden City Hall Attn: Human Resources Office 300 4th Street Lynden, WA 98264	<b>OR</b>	<a href="mailto:CityHall@lyndenwa.org">CityHall@lyndenwa.org</a>  <i>Please state the position for which you are applying in the subject line.</i>

**INTERVIEWS & ADDITIONAL INFORMATION**

A panel interview and skills assessment will be scheduled the **week of April 22, 2019**. Questions about the position may be directed to Dale TeVelde, Street/Systems Superintendent at (360) 815-5753 or [TeVeldeD@lyndenwa.org](mailto:TeVeldeD@lyndenwa.org). (Please do not submit application materials to this email address.)

***Our Vision: Cultivating Exceptional Service for Our Extraordinary Community.***

The City of Lynden is an equal opportunity employer.